

Pressure Ulcer Tracking Tool v4.0

Trouble Shooting Your PU Tracking Tool

November 28, 2016



Problem: On the PreventionLog, the Number of Residents with Pressure Injuries and/or Skin Failure is higher than it should be.

Fix: If a resident does NOT have a pressure injury or skin failure, you must indicate “No” to the question “Does this Resident Currently Have a Pressure Ulcer/Injury or Skin Failure?” If you leave this field blank, the workbook will count the resident as having a pressure injury or skin failure.

Problem: On the weekly logs, the resident name dropdown list does not display all of the names of residents with pressure injuries/skin failure.

Fix: If a resident does NOT have a pressure injury or skin failure, you must indicate “No” to the question “Does this Resident Currently Have a Pressure Ulcer/Injury or Skin Failure?” The dropdown list is created based on these responses. It will reduce the length of the list by 1 name for every row where no response is provided.

Problem: Number of Pressure Ulcers on the DataForWebsiteEntry tab does not match the numbers on my weekly tab.

Fix: Beginning at Week1, look for any missing data elements. You must include Name, Pressure Ulcer ID, and Date Identified for the pressure ulcer to be counted correctly. LIKEWISE, any stray data (for example, just a Pressure Ulcer ID, without name and date, or a name without PU ID and date) will cause the calculations to be incorrect. Check each weekly log for this problem.

NOTE: This problem can also occur if you have reorganized the order of your pressure ulcers during the month. Remember to add new pressure ulcers to the bottom of the list during the month. You may reorganize on the StartNext... tabs when you prepare the data for the next month.

Not Correct				Correct			
Pressure Ulcers this Week		3		Pressure Ulcers this Week		5	
Residents this Week		3		Residents this Week		3	
<small>>values. See Tips&Tricks in Step 3 B: The Date of Most R your Prevention Log. If the re: may update this date.</small>				<small>>values. See Tips&Tricks in Step 3 B: The Date of Most R your Prevention Log. If the re: may update this date.</small>			
Resident Name*	Pressure Ulcer ID*	Date Pressure Ulcer Identified*		Resident Name*	Pressure Ulcer ID*	Date Pressure Ulcer Identified*	
<small>required for each PU</small>	<small>required for each PU</small>	<small>required for each PU</small>		<small>required for each PU</small>	<small>required for each PU</small>	<small>required for each PU</small>	
r1 Ms. Smith	coccyx	5/1/13		r1 Ms. Smith	coccyx	5/1/13	
r2 Mr. Garcia	left buttock	6/1/13		r2 Mr. Garcia	left buttock	6/1/13	
r4 Ms. Yang	rt ankle	4/1/13		r4 Ms. Yang	rt ankle	4/1/13	
r4 Ms. Yang	rt hip	4/1/13		r4 Ms. Yang	rt hip	4/1/13	
r4 Ms. Yang	rt buttock	6/1/13		r4 Ms. Yang	rt buttock	6/1/13	

Problem: You see something that looks like “#N/A” in your DataforWebsiteEntry tab. Specifically, you see this for pressure ulcer detail, for all subcategories, but you DO have a number for the total.

Fix: Look through each of your Weekly Logs. When you see a #N/A sign instead of an “r” number in the gold column to the left of your resident name on a weekly tab, this means that you typed in (or pasted in) a name that does not appear on your PreventionLog. First check the dropdown list to see if you can select the name from that list. That should correct the problem. If not, go to the PreventionLog and add the missing resident. Do this for every row where you see a #N/A instead of an “r” number.

You See This				Because of This																																																																					
<table border="1"> <thead> <tr> <th rowspan="2"></th> <th colspan="3">Post-Acute Type Care (Rehab/Medical Management)</th> <th colspan="3">Chronic Long-term Care</th> </tr> <tr> <th>All</th> <th>Low Risk</th> <th>High Risk</th> <th>All</th> <th>Low Risk</th> <th>High Risk</th> </tr> </thead> <tbody> <tr> <td>Number of Residents</td> <td>100</td> <td>25</td> <td>75</td> <td>200</td> <td>50</td> <td>150</td> </tr> <tr> <td>Number of Pressure Ulcers</td> <td>#N/A</td> <td>#N/A</td> <td>#N/A</td> <td>#N/A</td> <td>#N/A</td> <td>#N/A</td> </tr> <tr> <td>Percent of Residents with Pressure Ulcers</td> <td>30.0%</td> <td>20.0%</td> <td>33.3%</td> <td>31.5%</td> <td>28.0%</td> <td>33.3%</td> </tr> </tbody> </table>					Post-Acute Type Care (Rehab/Medical Management)			Chronic Long-term Care			All	Low Risk	High Risk	All	Low Risk	High Risk	Number of Residents	100	25	75	200	50	150	Number of Pressure Ulcers	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	Percent of Residents with Pressure Ulcers	30.0%	20.0%	33.3%	31.5%	28.0%	33.3%	<table border="1"> <thead> <tr> <th></th> <th>Resident Name*</th> <th>Pressure Ulcer ID*</th> <th>Date Pressure Ulcer Identified*</th> </tr> <tr> <td></td> <td>required for each PU</td> <td>required for each PU</td> <td>required for each PU</td> </tr> </thead> <tbody> <tr> <td>r1</td> <td>Ms. Smith</td> <td>coccyx</td> <td>5/1/13</td> </tr> <tr> <td>r2</td> <td>Mr. Garcia</td> <td>left buttock</td> <td>6/1/13</td> </tr> <tr> <td>r4</td> <td>Ms. Yang</td> <td>rt ankle</td> <td>4/1/13</td> </tr> <tr> <td>r4</td> <td>Ms. Yang</td> <td>rt hip</td> <td>4/1/13</td> </tr> <tr> <td>r4</td> <td>Ms. Yang</td> <td>rt buttock</td> <td>6/1/13</td> </tr> <tr> <td>#N/A</td> <td>Miss Smith</td> <td>left hip</td> <td>6/2/13</td> </tr> </tbody> </table>					Resident Name*	Pressure Ulcer ID*	Date Pressure Ulcer Identified*		required for each PU	required for each PU	required for each PU	r1	Ms. Smith	coccyx	5/1/13	r2	Mr. Garcia	left buttock	6/1/13	r4	Ms. Yang	rt ankle	4/1/13	r4	Ms. Yang	rt hip	4/1/13	r4	Ms. Yang	rt buttock	6/1/13	#N/A	Miss Smith	left hip	6/2/13
	Post-Acute Type Care (Rehab/Medical Management)				Chronic Long-term Care																																																																				
	All	Low Risk	High Risk	All	Low Risk	High Risk																																																																			
Number of Residents	100	25	75	200	50	150																																																																			
Number of Pressure Ulcers	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A																																																																			
Percent of Residents with Pressure Ulcers	30.0%	20.0%	33.3%	31.5%	28.0%	33.3%																																																																			
	Resident Name*	Pressure Ulcer ID*	Date Pressure Ulcer Identified*																																																																						
	required for each PU	required for each PU	required for each PU																																																																						
r1	Ms. Smith	coccyx	5/1/13																																																																						
r2	Mr. Garcia	left buttock	6/1/13																																																																						
r4	Ms. Yang	rt ankle	4/1/13																																																																						
r4	Ms. Yang	rt hip	4/1/13																																																																						
r4	Ms. Yang	rt buttock	6/1/13																																																																						
#N/A	Miss Smith	left hip	6/2/13																																																																						

Problem: You see something that looks like “#REF!” in your DataforWebsiteEntry tab.

What and Why: The formula in this workbook reference an entire range of data (for example, all the rows and columns of data you enter on a specific worksheet). If you attempt to cut or delete data within that range, some of the ‘real estate’ referenced by the formula is missing. This causes Excel to give us the #REF! (reference) error.

Prevention: If you enter data in error and need to remove it, please do not use ‘delete’ or ‘cut.’ Instead, right click and select ‘Clear contents.’

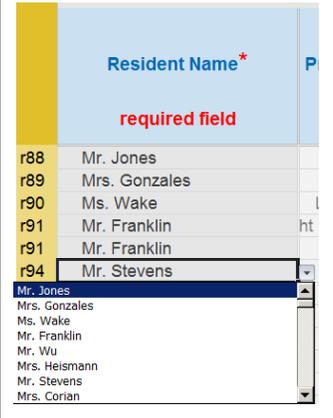
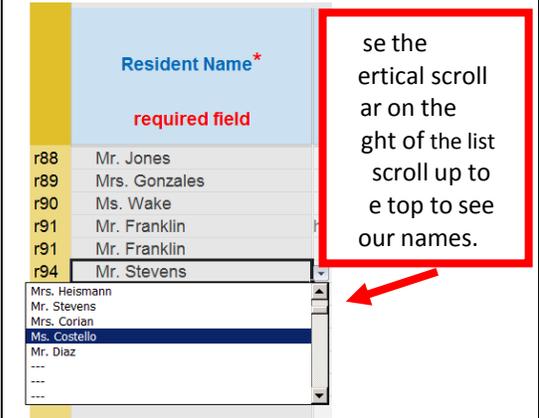
Fix: Download a fresh copy of the workbook from the website ([Get Pressure Ulcer Tracking Tool](#)), save and name it appropriately, and copy your data from your old workbook into the new workbook. Remember to use the paste option ‘123’ or Paste special ‘values’.

You See This							
	Post-Acute Type Care (Rehab/Medical Management)			Chronic Long-term Care			Total
	All	Low Risk	High Risk	All	Low Risk	High Risk	
Number of Residents	12	10	2	82	48	34	94
Number of Pressure Ulcers	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	13
Percent of Residents with Pressure Ulcers	16.7%	10.0%	50.0%	7.3%	2.1%	14.7%	8.5%
Percent of Pressure Ulcers that were Acquired in Your Nursing Home	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
Percent of Pressure Ulcers that were Admitted from the Community	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
CMS Measures (QIES data): Begin date: April 01, 2016 End date: April 30, 2016							

* Check with your MDS Coordinator to obtain your CASPER pressure ulcer scores for this month if you:

Prevention&Healing PressureUlcersbySource Data for Website Entry StartNextPreventionLog StartNextPrULog SkinAssessmentForm Discharge & d

Problem: I don't see my resident names in the dropdown list on the weekly pressure ulcer logs.

You See This	Try this	And then this
	 <p>Use the vertical scrollbar on the right of the list scroll up to the top to see our names.</p>	<ol style="list-style-type: none"> 1. Check your ResidentsWithPressureUlcers tab. If you don't see names there then: 2. Go to your PreventionLog and make sure you've indicated which residents have pressure ulcers with a "Yes" in the "Does this resident currently have a pressure ulcer" column.

Problem: I'm trying to enter data/paste data and I get an error message saying I need to unprotect the workbook.

You See This


Fix: The solution here is generally not to unprotect the worksheet. Any cells into which it is appropriate to enter data or paste copied data are unlocked. Other cells are locked to prevent unintentionally modifying a function or formula that would damage your workbook, and to ensure that your data are being entered in the appropriate locations.

If you are trying to do something you know is unusual and you think it might be appropriate to unprotect a worksheet, please contact the [Campaign HelpDesk](#). Be sure to include a description of what you are trying to do (include the name of the worksheet and the specific task you are trying to accomplish).